

Council



Listening Learning Leading

Contact Officer: Steven Corrigan

Tel: 01235 547675

E-mail: steven.corrigan@southoxon.gov.uk

Textphone: 18001 01235 547675

Date: 4 May 2016

Website: <http://www.southoxon.gov.uk>

Summons to attend the annual meeting of Council

to be held on

THURSDAY 12 MAY 2016 AT 6.00 PM

at

**THE FOUNTAIN CONFERENCE CENTRE, HOWBERY PARK,
CROWMARSH GIFFORD OX10 8BA**

Alternative formats of this publication are available on request. These include large print, Braille, audio cassette or CD, and email. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting

MARGARET REED
Head of Legal and Democratic Services

Note: Please remember to sign the attendance register.

Agenda

Map

A map showing the location of Howbery Park is attached, as is a plan showing the location of the Fountain Conference Centre on the Howbery Park site.

1 Election of chairman

To elect a chairman of Council for the municipal year 2016/17.

2 Appointment of vice-chairman

To appoint a vice-chairman of Council for the municipal year 2016/17.

3 Apologies

4 Minutes of the previous meeting (Pages 7 - 10)

To adopt and sign as a correct record the minutes of the Council meeting held on 14 April 2016 (attached).

5 Declaration of disclosable pecuniary interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

6 Chairman's announcements

To receive any announcements from the chairman.

7 South Oxfordshire Local Plan 2032 - vision, objectives and housing supply target (Pages 11 - 24)

On 4 May 2016 John Cotton, Leader and Cabinet member for strategic policy (including the local plan) took a decision on the underlying vision and objectives and the proposed housing provision figures for the purposes of consultation. A copy of the decision notice is **attached**.

RECOMMENDATION TO COUNCIL: that

(a) the plan period be amended to 2011 – 2032, to allow the Local Plan to operate for 15 years after the currently forecast adoption date, and the plan be retitled the South Oxfordshire Local Plan 2032;

(b) the Vision and Objectives set out in Appendix A of the individual Cabinet member decision dated 4 May 2016 are endorsed for the purposes of consultation

(Regulation 18) on the Preferred Options for the Local Plan 2032; and

(c) the target of 19,500 homes over the plan period 2011-32 and the proposed housing distribution as set out in paragraph 18 of the individual Cabinet member decision dated 4 May 2016 are endorsed for the purposes of the consultation (Regulation 18) on the Preferred Options for the Local Plan 2032.

8 Appointments to committees, panels and joint committees for 2016/17 (Pages 25 - 30)

To consider the report of the head of legal and democratic services on the appointment to those committees required to be politically balanced together with the Licensing Acts Committee and joint committees and to authorise any consequential changes to the constitution (**attached**).

9 Local Authorities (Members' Allowances) (England) Regulations 2003 - proposal to appoint a joint Independent Remuneration Panel (Pages 31 - 33)

To consider the report of the head of legal and democratic services (**attached**).

10 Appointment of chief executive (Pages 34 - 36)

To consider the report of the head of HR, IT & technical services on the appointment of a chief executive and head of paid service (**attached**).

The Joint Staff Committee will meet on 10 May 2016 to consider the appointment of a chief executive. The recommendations of the committee will be reported at the Council meeting.

11 Appointment of independent person to advise on code of conduct complaints

The Localism Act created a category of independent person who the monitoring officer consults at various stages of the process when dealing with allegations of misconduct by councillors. There must be at least one independent person.

In order to provide flexibility, cover and to avoid potential conflicts of interest, the council has two people appointed to this role.

Following the resignation of Carole Burchett, officers have taken steps to appoint another person to fill the role and have duly advertised the post, in consultation with Jane Murphy, the Cabinet member for Legal and Democratic Services. The only applicant was Chris Smith. He is currently an Independent Person at Vale of White Horse District Council.

The monitoring officer recommends that Council appoints Chris Smith, as an Independent Person, until 30 September 2019; and also that Council authorises the

monitoring officer, in consultation with the Cabinet member for Legal and Democratic Services, to confirm the appointment subject to receipt of satisfactory references. (This is a voluntary role and attracts no remuneration other than expenses.)

12 Report of the leader of council

To receive any updates from the Leader of the council.

13 Questions under Council procedure rule 34

None.

14 Motions under Council procedure rule 41

None.

15 Exclusion of the public

Purpose: to consider whether to exclude members of the press and public from the meeting for the following item of business under Section 100A(4) of the Local Government Act 1972 and as amended by the Local Government (Access to Information) (Variation) Order 2006 on the grounds that:

- (i) it involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, and
- (ii) the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

16 Application for voluntary redundancy

The Joint Staff Committee will meet on 10 May 2016 to consider the report of the chief executive on a request for voluntary redundancy. The recommendation of the committee will be reported at the Council meeting.

MARGARET REED

Head of Legal and Democratic Services